

ANNUAL Work PLAN 2018

Goal 1: Local involvement for better youth community development and sustainability of activities.

Strategy: Organizing a lot of workshops for youth with support of EVS volunteers in the organization to make them more sustainable. Better promotion and informing the youth in the municipality.

Activity / Task	Action Steps	Responsible person	Timeline	Resources Needed	Funding
<u>ArtAttack</u>	A great way to get group of individuals together for a night of painting, recreation, and fun. The goal of this initiative is to be able to get youth involved in the community and come together in the form of art and creativity. We want to bring people back together in a fun and creative way for empowerment, motivation, connection, and to give them a sense of belonging. It helps individuals to focus on relaxation, fun, relationship building, improving skills, learning new artistic skills while painting with friends.	Marijana Duli and EVS	Once per month during January to December 2018	Canvas, paint	Self-funding (participation fees), crowdfunding



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<u>Floorball</u>	A Scandinavian sport activity similar to Hockey. Floorball is a fun and exciting sport, a type of floor hockey with five players and a goalkeeper in each team. This sport initially introduces youth to a healthy way to stay physically active.	Mende Sekulovski and EVS	Once per month during January to December 2018	Floorball stick bag and sport vest	Zero budget activity
<u>Youth development</u>	The youth development initiative helps to create new methods and tools to empower young Macedonian to develop skills and enhance critical awareness to be an effective youth advocate in Bitola, to increase their awareness on the advantages of building positive leadership for personal and professional development, to be self-confident, find their identity, and to pursue their dreams.	Milcho Duli and EVS	Once per week during February to June 2018	Guest lectures and writing material	Zero budget activity
<u>Healthy cooking</u>	Healthy cooking is a party of a healthy leaving and healthy habits that will encourage young people	Katerina Popovska and EVS	Twice a month during February to June 2018	Recipes, restaurant, cooking equipment,	Self-funding (guest participation fee)



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	to eat healthy, exercise their mind and enjoy a tastefully food. Every workshop will have a small lecture plus one dish.				
<u>Photography</u>	Workshop for photography lovers to teach how to work with their cameras, how to take good photos inside, in nature, portrait for any propose.	EVS	Twice a month during February to June 2018	Camera	Zero budget activity
<u>EVS coffee time</u>	Time for exchanging ideas and best practices between evs volunteers in Bitola and their mentors and coordinators.	EVS	Once per week during January to June 2018	Promotion	Zero budget activity
<u>Intercultural night</u>	A cultural diversity event that will share food, customs, tradition, music and many more from their countries where EVS are coming from.	EVS	Every two months during January to December 2018	Food, music, bar	EVS grant
<u>Language lessons</u>	Language exchange between EVS volunteers and local volunteers in Sfera. During EVS service volunteers are giving free lessons to our volunteers that will broad their knowledge.	EVS	Once per week during January to July 2018	Materials	EVS grant



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<u>Reporting</u>	Reporting activities and progress work on EVS and staff during their work.	Milcho Duli	Every two months during January to December 2018	PC/Laptop	Zero budget activity
<u>Open day SFERA</u>	Organizing an open day in SFERA for transparent work in the local community where young people can come and get information about our work in the community and get information about different youth opportunity.	Mende Sekulovski and EVS	Every three months during January to December 2018	Promo materials	Self-funding (participation fees)
<u>City Park Community Event</u>	Community event for the youth where SFERA is promoting all local event that is organizing during the year. Transparent work is successful work.	Katerina Popovska and EVS	August 2018	Permission form municipality, electricity, speakers, DJ, painting materials, promo materials, camera, banners, white sheet, board panels	Self-funding (participation fees)
<u>EVS local initiatives</u>	Local initiatives by the EVS volunteer before their service end in SFERA, can be any kind of workshop, public event, organized activity for the community.	EVS	After every EVS project	Depend on activity	EVS Grant
<u>NGO Fair</u>	Activity for promotion of activities and youth opportunity in university in Bitola organized by other NGOs or ACB	Milcho Duli and EVS	Twice in a year during January to December 2018	Promo material, candies, presentation, pictures	Self-funding (participation fees)



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<u>Charity event</u>	yearly event where sfera is collecting found for a local institution like orphanage, or rehabilitation center for children. Donation is made after organizing charity event in a bar with money donation.	Staff and EVS	Once in a year in November to December 2018	Donation box, promo, music, DJ, stand up, magic, other entertainment, press	Self-funding
<u>Social media + web site + blog</u>	Social media updates for batter promotion and visibility of activities. Web stie updates by the web master and Blog writing by the EVS volunteers about their experience in Bitola.	Katerina Popovska, Marijana Duli and EVS	Once per week during January to December 2018	PC/Laptop, pictures, articles	Zero Budget activity
<u>SEGA</u>	Applying for membership in Coalition of NGOs	Staff	March 2018	PC/Laptop, annual report, NGO documents, annual working plan, financial report	Zero Budget activity
<u>NMSM</u>	Applying for membership in National youth council of Macedonia	Staff	March 2018	PC/Laptop, annual report, NGO documents, annual working plan, financial report	Zero Budget activity
<u>Municipality</u>	Applying for yearly help to NGOs and Bitola summer festival.	Staff	February and May 2018	PC/Laptop, annual report, NGO documents, annual working plan, financial report	Zero Budget activity



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<u>Government</u>	Applying for yearly help to NGOs on open call	Staff	February 2018	PC/Laptop, annual report, NGO documents, annual working plan, financial report	Zero Budget activity
<u>USAID</u>	Applying on open call for civil society organization	Staff	On open call	PC/Laptop, annual report, NGO documents, annual working plan, financial report	Zero Budget activity
<u>CIVICA</u>	Applying on open call for civil society organization	Staff	On open call	PC/Laptop, annual report, NGO documents, annual working plan, financial report	Zero Budget activity
Newsletter	Every month collecting of local and international events from SFERA in to one newsletter for every subscriber on our web site and local volunteer's database.	EVS	Once per month during January to December 2018	PC/Laptop, pictures, articles	Zero Budget activity

ANNUAL Work PLAN 2018

Goal 2: International project in the field of youth and research of youth policy.

Strategy: Finding new funding opportunities, new programs that EU is offering to our country.

Activity / Task	Action Steps	Responsibility	Timeline	Resources Needed	Funding
IPA 2 – We Care	The EU Health Strategy "Together for Health" supports the overall Europe 2020 strategy. Europe 2020 aims to turn the EU into a smart, sustainable and inclusive economy promoting growth for all – one prerequisite of which is a population in good health. Within the context of the EU priorities, the WE CARE project aims to addressing diseases in children of the cross border area through screening, e-health and primary health care actions.	Staff	Ongoing project from February to December 2018	Tenders, Open call, promo materials, marketing researches, trainings, travel, conference materials, info day	EU Cross boarder cooperation program



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<p>NECME – Europe for Citizen</p>	<p>Project NECME aims to stimulate among civil society, in synergy with institutions involved in the integration process, a more active role in promoting active citizenship of migrants, starting from the analysis of inclusion difficulties and of the role of human beings trafficking and its links with an international organized crime. Participants from 16 different countries will implement activities aimed to overcome xenophobic, intolerant and discriminating behaviors, by raising awareness on fundamental rights and difficulties faced by migrant citizens. This will be accompanied by a study on human beings trafficking led by criminal organizations. Project will create synergies between civil</p>	<p>Milcho Duli</p>	<p>Ongoing project from January to May 2018</p>	<p>Dissemination, materials, conference room, guest lecture, promotion, visibility documents</p>	<p>Europe for Citizen</p>
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	society and public bodies, also by promoting the role of volunteering.				
The citizens are United - Europe for Citizen	The aim of this project is to engage EU citizens on the stigmatization of immigrants with a view to encourage civic participation, promote tolerance and understanding. This project aspires to address the gap within the EU's integration policy; most specifically the rise in stigmatization of TCNs that has only increased along the years; and the promotion of opportunities for inter-cultural engagement/volunteering at Union level. Stigma represents a mark of degradation associated with a particular circumstance, quality or person and determines actions like social exclusion, isolation, exploitation, bullying,	Milcho Duli	Ongoing project from February to December 2018	Materials, conference room, promotion, visibility contract, research	Europe for Citizen



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	discrimination, reduced opportunities.				
Clean up your Mess – Erasmus +	The main goal of the project is improving the knowledge of voluntaries and children in schools about environmental problems and how to deal with them. They will learn about the problems in nature, how humans destroy and pollutes the nature and how less and less natural resources remain in the world. They will develop their creativity and ability to create new things of already used materials. This EVS will also help the volunteers to raise awareness among young people about how important it is to preserve the nature and to ensure that the waste is going to reach the right place.	Kristina Petrovska	Ongoing project from January to May 2018	Time table, activities and tasks, promotion, videos, travel documents, declarations	Erasmus +
Growing Together – Erasmus +	The EVS project will concentrate on the topics of active participation of youth, healthy lifestyle	Mende Sekulovski	Ongoing project from February to November 2018	Selection, timetable, documents, declarations,	Erasmus +



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	and well-being, environmental consciousness. Both organizations - SFERA and CEI - already work on these topics, and involvement of international volunteers will reinforce the above mentioned activities of the organizations: first of all, being as a helping hand to the organizations; secondly, it will give additional attractiveness to the activities in the eyes of the target group and stakeholders; finally, the experience of the volunteers who come from different cultural background can add new dimensions and viewpoints to the activities.			insurance, promotion, visibility	
<u>Erasmus + outgoing projects</u>	Sending volunteers abroad on seminars, exchanges, training courses, pba, cms, ka2 or	Milcho Duli	Ongoing from January to December 2018	Open call, promotion, selection, group making, contract, fee	Zero budget activity



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	ka3 project organized by our partners in EU				
<u>Erasmus + incoming projects</u>	Project approved in Macedonia, participants coming on EVS or exchanges, trainings, seminars in Bitola	Katerina Popovska	Ongoing from January to December 2018	Selection, interview, documents, promotion	Erasmus +
<u>Leadership summer camp</u>	The camp offer adventure, encouragement, team building, friendship, positive environment, and enough entertainment to make memories for a lifetime. During camp, campers focus on various activities including relationship building, branding, effective leadership, problem-solving, time management, sports, and art.	Staff	June, July and August 2018	Promotion, accommodation, program, guest lecture, transportation, camp materials	King Gustaf Vth 90 Anniversary Sweden
<u>Other grants</u>	Grant that we will apply trough another program in EU	Staff	On open call	Open call	Other

